



Logistics Intern

Summerville, SC

Key Responsibilities

- Support Strategic Account Managers and Operations Coordinators with daily and weekly tasks
- Build positive customer relationships and rapport through daily and direct customer contact
- Quote all new and existing business opportunities for multiple transportation modes
- Determine customer requirements and aim to meet and exceed customer expectations
- Effective application and usage of various software and technology
- Match customer load demand with asset capacity and negotiate with asset carriers
- Communicate with dispatch, drivers, and other parties to ensure freight moves in a timely manner
- Manage shipment lifecycle through our transportation management system (TMS)
- Assist the Sales Team with identifying new business opportunities
- Assist with accounting functions including Accounts Payable and Accounts Receivable
- Maintain service excellence - retain and grow designated accounts through service excellence and account penetration
- Problem resolution/process improvement
- Proactively monitor shipment lifecycle events
- Obtain all required documentation from multiple sources

Qualifications and Requirements:

- Strong verbal and written communication skills
- Works well with a diverse group of people
- Excels at managing multiple projects simultaneously

Technical Requirements:

- Willingness to master our transportation management system (TMS) and other business systems
- Previous experience in Microsoft Office applications

Key Benefits

- Industry training
- Hourly Pay
- Possibility to transition to full time